



**Celebration!**

**PROM/GRADUATION**

**Montgomery County Project Prom/Graduation**  
20304 Crown Ridge Court - Germantown MD 20876  
Telephone/Facsimile: 301-515-7100  
<http://www.mcppg.org>

**2009 - 2010 School Year Calendar for Montgomery County Project Prom/Graduation (MCPG)**

The following is a listing of teams, team leaders, dates, and meeting topics for this school year. All meetings (except the Vendor Fair) are at the Montgomery County Public Schools (MCPS) Main Building, Carver Educational Services Center, 850 Hungerford Drive, Rockville, 20850, in the cafeteria (also known as the Board of Ed. Bldg.):

<u>Meeting Date</u>	<u>Team in Charge</u>	<u>Topic</u>
Thursday October 15, 2009 7:30-9:00pm	Board	<b>Be sure to bring your MCPG Handbook to each meeting.</b> <ul style="list-style-type: none"> <li>• <a href="#">Dues Form and Fall Registration Worksheet due October 31, 2009</a></li> <li>• Purpose &amp; Goals MCPG, Organization Structure, Grants/Receipts, Vendor Fair, Insurance, Fundraising</li> <li>• Read Your Handbook</li> </ul>
Sunday December 6, 2009 4:00-7:30 pm	Susan Austin	<b>Vendor Fair</b> Gaithersburg Holiday Inn 2 Montgomery Village Ave. Gaithersburg, Maryland 20879
Thursday January 14, 2010 7:30-9:00 pm	Team 1	<ul style="list-style-type: none"> <li>• <a href="#">Event Worksheet due January 31, 2010</a></li> <li>• Activities, Insurance, Prizes Suggestions (and what MCPG provides)</li> </ul>
Monday February 22, 2010 7:30-9:00 pm	Team 2	<ul style="list-style-type: none"> <li>• Food, Sign In/Out procedures, Decorations</li> </ul>
Wednesday March 24, 2010 7:30-9:00 pm	Team 3	<ul style="list-style-type: none"> <li>• Security &amp; safety at your event, arrival deadlines, hotel/private parties, driving issues, Take Me Home Safely</li> </ul>
Wednesday April 14, 2010 7:30-9:00 pm	Team 4	<ul style="list-style-type: none"> <li>• Grant Summary</li> <li>• M.C. Police presentation</li> <li>• Event Evaluation form distributed</li> </ul>
Monday June 7, 2010 7:30-9:00 pm	Board	<ul style="list-style-type: none"> <li>• <b>Event Evaluation &amp; Other Forms due: Receive MCPG \$\$</b></li> <li>• WRAP-UP sharing of event happenings/outcomes</li> <li>• Election of MCPG Officers</li> <li>• Bring next year's event coordinator</li> </ul>

**Team 1**

- Schools
  - Barrie School, BCC, Blair, Blake, Churchill, Clarksburg, Damascus, Albert Einstein, Gaithersburg, DeMatha Catholic HS (Associate PPG Member)
- Team Leader
  - Ruth Jenkins: 301-414-0353 [Kidmom03@aol.com](mailto:Kidmom03@aol.com)

**Team 2**

- Schools
  - Georgetown Prep, Good Counsel, Holy Child, Holy Cross, Walter Johnson, Kennedy, Magruder, McLean
- Team Leader
  - Karen Griffin: 240-381-3963 [kgriffin301@comcast.net](mailto:kgriffin301@comcast.net)

**Team 3**

- Schools
  - Richard Montgomery, Northwest, Northwood, Paint Branch, Poolesville, Quince Orchard, Rockville, Sandy Spring Friends, Seneca Valley, Reservoir (Associate PPG Member)
- Team Leader
  - Tim Brown: 301-972-8733 [timbrown450@yahoo.com](mailto:timbrown450@yahoo.com)

**Team 4**

- Schools
  - Sherwood, Charles E. Smith Jewish Day School, Springbrook, Stone Ridge, St. Andrew's, Watkins Mill, Wheaton, Walt Whitman, Wooton
- Team Leader
  - Susan Austin: 301-515-1589 [SLAustin@apma.org](mailto:SLAustin@apma.org)